

Facility Registration Form

To provide tailor-made payment plans

One registration form to be completed for each facility

Details of the goodwill owning dentist who is applying to be the CODEplan Member:

Title	<input type="text"/>	First Name	<input type="text"/>	Surname	<input type="text"/>	GDC No	<input type="text"/>
Practice Name	<input type="text"/>			Web	<input type="text"/>		
Practice Address	<input type="text"/>						
Postcode	<input type="text"/>	Email	<input type="text"/>				
Phone	<input type="text"/>	Fax	<input type="text"/>				
Additional Treating Dentists	<input type="text"/>						

Contact address if different from the practice address:

Contact Address	<input type="text"/>					
Postcode	<input type="text"/>	Contact Phone	<input type="text"/>			
Contact Fax	<input type="text"/>	Contact Email	<input type="text"/>			

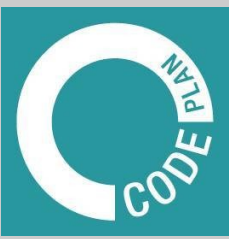
Bank Name	<input type="text"/>	Account Name	<input type="text"/>								
Sort Code	<input type="text"/>	<input type="text"/>	<input type="text"/>	Account Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

I have read and I accept the CODEplan terms and conditions:

I enclose a cheque, made payable to CODEplan Ltd for £595	<input type="checkbox"/>	Special conditions	<input type="text"/>
Or			
I enclose a cheque, made payable to CODEplan Ltd for £	<input type="checkbox"/>		

Signature	<input type="text"/>	Date Signed	<input type="text"/>
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For Office Use



Terms and Conditions

These terms and conditions are the rules of membership and also the contract between the Company and the Member

Welcome

Becoming a CODEplan Member entitles you to offer our tailor-made plans to your clients. Members benefit from the experience and skills of the CODEplan team as well as from additional support from CODE. The following words and expressions have the following meanings unless they are inconsistent with the context:

'CODE' The Confederation of Dental Employers Ltd, company number 1763779, Registered address Station House, Havant, Hampshire, PO9 1QU.

'CODEplan' The Company or other associated name used by the Company as may be clearly identified as being part of the same Company generically.

'Children' For the purpose of this document a child or children are persons under the age of 18 years.

'Company' CODEplan limited, company number 3927086, registered address Station House, Havant, Hampshire PO9 1QU.

'Member' CODEplan registered Member who may or not be a member of CODE.

'Plan' A pre-payment scheme for treatment or registration. Insurance is an optional extra.

'Registration' Clients may decide not to join a plan, but to register with the clinic as a private client. The annual fee is £25 and it gives the client access to the practice emergency service. Emergency and out of hours insurance is an option for Registration plans, otherwise the client must pay for emergency treatment.

Fees

The monthly administration fees for dental plans are £1.10 per adult and 50p per child when a parent or carer is on the plan. There is no administration charge for children who are free. Fees can be reduced for corporate plans. Emergency and out of hours insurance is an optional extra at 68p per client per month.

For clients who prefer Registration only, the fee to the client is £25 per year and of this £15 is remitted to the Member if there is emergency and out of hours insurance, £9 is remitted to the Member.

The fee to register a facility is £95, a separate application form must be completed for each practice. Adult clients pay a £10 joining fee with their first month's payment. The joining fee for children is £5 (or waived if they have a free subscription). This joining fee is retained by the Company for administration.

Standard of care

Where the Company has reasonable evidence that a Member is not providing sufficient care according to the terms of his or her plan, the Company reserves the right to withhold funds and to refund to the clients if appropriate.

Changes to this agreement

The Company reserves the right to update or change this agreement or any of the CODEplan products, fees or services; three months notice will be given of any changes.

Additional member benefits accrue as follows:

350 clients on a plan – free CODE membership

500 clients on a plan – free Clinical Governance Made Simple (CGMS) membership

CODE consultancy is available to Members, rates vary according to the number of clients on the Member's plan

Intellectual property

The Company owns the intellectual rights of the company name, copyrights, trademarks, marketing concepts and associated generic similes. The Company will allow use of the Company logo and marketing materials for marketing, PR, advertising and stationery but reserves the right to withdraw this facility from a practice if the Company deems such use inappropriate and not in the best interest of the Company. Permission for use of CODEplan intellectual property must be sought from the Company for other uses, which shall not be unreasonably withheld.

Adverse publicity

The Member will immediately notify the Company of any real or potential adverse publicity including any damaging media coverage, client dissatisfaction, or any other publicity that may affect the reputation of the Company and/or the practice.

Relationship between the parties

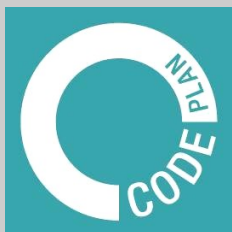
The Company and the Member have no relationship nor seek to have a relationship beyond that specifically agreed within this Agreement. The Company has not made any guarantee of revenue or profitability.

The Company accepts no liability for damage or loss whether directly or indirectly (whether practically or financially) for circumstances reasonably beyond the control of the Company.

The requirements for membership

A Member must be a registered dentist, doctor or nurse who is the goodwill owner or is a representative of the person, partnership or limited company that owns the goodwill. It is usual for a Member to delegate work to a team member; in this situation the Member retains ultimate responsibility.

The Company can refuse application for membership or terminate a membership if the Member fails to meet any professional standards published by the Company.



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Termination of membership

Either party may terminate this contract by giving three months' notice of termination in writing, sent to the relevant party by recorded delivery. Termination is deemed to have occurred if any party loses their licence or permission to carry on their business. The Company may immediately terminate or suspend membership if:

1. The Member shall fail to meet any professional standards published by the Company and shall not respond to requests to meet this standards over a three-month period
2. The Member shall have been guilty of any criminal offence involving dishonesty or conduct tending to bring him/herself or the Company or the Subsidiaries into disrepute
3. The Member shall have become bankrupt or compounded with his/her creditors generally
4. The Member is suspended or disqualified by the General Dental Council, General Medical Council or the Nursing & Midwifery Council
5. The Member becomes a client under the Mental Health Act 1983

Legal responsibility

A Member must at all times be a member of a recognised defence organisation. A Member agrees to indemnify the Company against all liability, loss, damage, costs and expenses (including legal costs and expenses) awarded against, or incurred or paid by the Company in connection with any negligence, breach of contract or breach of any statutory duty in the conduct of his or her practise by the member or by any person for whom the member is responsible.

Corporate plans

If you have a corporate plan with CODEplan the contract with you for each corporate account lasts a minimum of three years unless it is cancelled by the corporate client who must give a minimum of three months' notice. If you cancel a corporate account with CODEplan but retain the client you will be liable to CODEplan for the administration fees of that client for the remainder of the 36 months that starts the month when the client initially paid for their employees. To calculate the amount that is owed to CODEplan the number of clients at the time of cancellation is multiplied by the remaining months in each contract.

FACEplan

The monthly FACEplan administration fee is £5 per client. A FACEplan monthly subscription can be modified by giving the client one month's notice, but can not be changed more than once in any 12 month period. Note that CODEplan must be informed of the change at least 15 days before the end of a month for the change to be effected the following month.

Tailor-made plan - terms for clients

The Company will design a suitable plan in collaboration with the Member. The clients' terms will be detailed in a clinic leaflet created jointly by the Member and the Company.

Printing and postage

The charge for printing and client mailing will vary according to the potential numbers of clients on a plan and whether or not there will be a conversion from NHS to a fully private practice. In the event that a plan is cancelled within one year of printing and mailing, the Member will become liable for the full cost of any posting or printing performed on his or her behalf.

VAT

All charges shown include VAT where applicable.

Notices

Any notices under these terms and conditions will be sent to the last known address of the Member.

Disclaimer

CODE and CODEplan information and guidance are provided in general terms and are believed to be based on the relevant legislation, regulations and best practice guidance. CODE and CODEplan recommend that you review information provided and take particular professional advice to suit your circumstances. CODE and CODEplan do not accept any liability for any loss or claim that may arise from reliance on information, administration, training consultancy or other services provided. CODEplan makes no guarantee about future profitability or the take up of the plan. The member accepts all risks of entering into this agreement by signing this registration form.